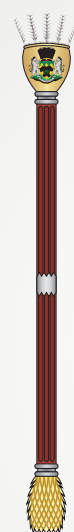


ENGLISH



LIMPOPO LEGISLATURE

It's your voice, use it!



PETITION FORM



ADDRESS

Physical Address:
Limpopo Legislature
Government Complex
Lebowakgomo

Postal Address:
The Secretary
Limpopo Legislature
Private Bag X9309
Polokwane
0700



WEBSITE



Scan here

or visit: www.limpopoleg.gov.za



ANTI FRAUD & CORRUPTION HOTLINE

0800 20 46 47



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Limpopo Legislature

MANDATE



LAW-MAKING



PUBLIC PARTICIPATION
& PETITIONS



OVERSIGHT

Guidance on the submission of Petitions:

What is a petition?

A petition is a written request or complaint made by one or more members of the public. It can be a complaint about services provided by government departments or institutions.

Who can petition the Limpopo Legislature?

Any person irrespective of colour, race, gender etc. may petition the Legislature, including juristic persons (Associations, Corporations, Companies).

How do I know if my matter qualifies as a petition?

Not all submissions made to the Legislature will be petitions. The Limpopo Petitions Act No 4 of 2003 defines the scope of issues that may be considered as petitions and those that may not.

For a matter to be considered as a petition it must:

- Be a matter within the powers of the Limpopo legislature
- Be a matter within the powers of the Provincial government
- Is a matter assigned to a Member of Executive Council within the Province
- Relate to a Local Government within the Limpopo Province.

The Limpopo Legislature may refuse/reject a petition that:

- Is illegible
- Does not reflect the name and contact address of the petitioner
- Has not been signed by the petitioner
- Concerning a matter pending in a court of law
- Originating from a prisoner and is connected to his/her case.
- Involves the subject matter that is before a Commission of Inquiry and other relevant bodies.

The Form of a Petition

- A petitioner must submit a petition in writing
- There is a prescribed form designed for petitions If the space provided is not enough the petitioner may use separate sheets of paper to write his/her submissions on
- A petitioner may use his/her preferred official language
- The Committee may allow a petitioner to supplement a written petition with oral submissions
- Petition forms are obtainable/available from the Public Participation Unit, district and local Municipalities.

How do I submit a petition?

A petition may be submitted to the Public Participation Unit in hard copy (by post or hand delivery) or submitted to a Member of the Limpopo Provincial Legislature (MPL).

Processes to be followed by the Limpopo Legislature.

The Public Participation Petition Committee is responsible for considering all admissible petitions lodged with the Limpopo Legislature. The Committee may recommend the referral of a petition, in whole or in part, to the Speaker for consideration by any of the following persons or bodies:

- The Legislature
- Petition Committee of the Legislature
- Member of the Executive Council of the Province
- The Municipal Council of local government in the Province, or
- An institution supporting constitutional democracy mentioned in Chapter 9 of Act No. 108 of 1996.
- Take any other action.

The following should be clearly indicated:

- The name of the petitioner
- The physical and postal address of the petitioner,
- Your district and local municipality
- Name and address of a witness
- The concerns, actions and suggestions requested or proposed by the petitioner.

ADDRESS YOUR PETITION TO:

The Secretary, Limpopo Legislature, Private Bag X9309, POLOKWANE 0700.
Tel 015 633 8000/8001, Email: info@limpopoleg.gov.za

This form provides for the right to submit a petition to the Provincial Legislature of Limpopo, as contemplated in sections 4 and 17 of the Limpopo Petitions Act, 2003, to read with section 17 of the Constitution, 1996.

Name and Surname of the Petitioner(s)/ Association/Organisation/ Group

Postal Address

Residential Address

Contact Number(s)

Name of Local Municipality

Name of the local Traditional LeaderNillage/Location/Suburb/Street Name and Number

Name of your Ward Councillor and Ward Number

Statement of complaint/request/representation or submission (more information can be supplemented by attaching an Annexure herewith)

What do you want the Legislature to do?

Where have you taken your complaint/request/submission to before approaching the Legislature?

Did you have any response from bodies to whom you had taken your matters to before? If yes, give the details thereof.

Signature: _____ Date: DD/MM/YYYY

Witness
Signature: _____ Date: DD/MM/YYYY

